



*Grow your business with  
accounting apprenticeships*

# Apprenticeships with ICAEW

We offer two apprenticeship programmes, both of which incorporate our globally-recognised qualifications. The Level 4 Accounting Technician Apprenticeship includes the ICAEW Certificate in Finance, Accounting and Business (ICAEW CFAB). The Level 7 Accountancy Professional Apprenticeship incorporates the 15 modules of the ACA, setting students well on their way to chartered accountant status. Both apprenticeships are available to all employers, regardless of whether you're paying the apprenticeship levy or not.

## WHY OFFER AN APPRENTICESHIP WITH ICAEW?

- A great opportunity for you to attract and invest in talent
- Make the most of funding, whether you're a levy payer or not
- Graduates, non-graduates and existing employees are eligible
- Free recruitment support – get access to our network of schools, colleges and universities
- High-quality training and industry-leading pass rates
- Enable your staff to gain a professional qualification and work towards chartered accountancy status

## WHAT DO APPRENTICESHIPS WITH ICAEW LOOK LIKE?

	LEVEL 4 - ACCOUNTING TECHNICIAN APPRENTICESHIP	LEVEL 7 - ACCOUNTANCY PROFESSIONAL APPRENTICESHIP																																																	
	<p><b>ICAEW CFAB (6 MODULES)</b></p> <table border="1"> <tr> <td rowspan="6">ON-PROGRAMME ASSESSMENT</td> <td>Accounting</td> <td>Business, Technology and Finance</td> </tr> <tr> <td>Assurance</td> <td>Management Information</td> </tr> <tr> <td>Principles of Taxation</td> <td>Law</td> </tr> <tr> <td colspan="2" style="text-align: center;">+</td> </tr> <tr> <td colspan="2">Training file and quarterly progress reviews</td> </tr> <tr> <td colspan="2">Portfolio and reflective statement</td> </tr> <tr> <td rowspan="2">END-POINT ASSESSMENT</td> <td colspan="2" style="text-align: center;">+</td> </tr> <tr> <td colspan="2">Role simulation exam</td> </tr> </table>	ON-PROGRAMME ASSESSMENT	Accounting	Business, Technology and Finance	Assurance	Management Information	Principles of Taxation	Law	+		Training file and quarterly progress reviews		Portfolio and reflective statement		END-POINT ASSESSMENT	+		Role simulation exam		<p><b>ACA (14 MODULES)</b></p> <table border="1"> <tr> <td rowspan="14">ON-PROGRAMME ASSESSMENT</td> <td>Corporate Reporting</td> <td>Strategic Business Management</td> <td></td> </tr> <tr> <td>Financial Accounting and Reporting</td> <td>Business Strategy and Technology</td> <td>Tax Compliance</td> </tr> <tr> <td>Audit and Assurance</td> <td>Financial Management</td> <td>Business Planning</td> </tr> <tr> <td>Accounting</td> <td>Business, Technology and Finance</td> <td>Principles of Taxation</td> </tr> <tr> <td>Assurance</td> <td>Management Information</td> <td>Law</td> </tr> <tr> <td colspan="3" style="text-align: center;">+</td> </tr> <tr> <td colspan="3">Training file and six-monthly progress reviews</td> </tr> <tr> <td colspan="3">Case Study (last ACA module)</td> </tr> <tr> <td colspan="3" style="text-align: center;">+</td> </tr> <tr> <td colspan="3">Project report</td> </tr> </table>	ON-PROGRAMME ASSESSMENT	Corporate Reporting	Strategic Business Management		Financial Accounting and Reporting	Business Strategy and Technology	Tax Compliance	Audit and Assurance	Financial Management	Business Planning	Accounting	Business, Technology and Finance	Principles of Taxation	Assurance	Management Information	Law	+			Training file and six-monthly progress reviews			Case Study (last ACA module)			+			Project report		
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# How the funding works

The funding cap for Level 4 is £8,000 and for Level 7 it is £21,000. This is the amount that is available to you to spend on the training and assessment of your apprenticeship programme.

If you're not paying the levy, the government will fund 95% of each apprenticeship you offer. For Level 4 that would be £7,600, while for Level 7 it would be £19,950.

## WHAT DOES THE FUNDING COVER?

The funding available to you will cover the costs for the end-point assessment, the training and the learning materials. For the training, you can choose which training provider you want to deliver your apprenticeship and agree with them how much you will spend on a tuition bundle.

The registration and annual fee, along with the on-programme exams or re-sits, are not eligible for funding.

You will find a detailed overview of funding and fees on our website.

## Next steps

Our Business Development team is on hand to help you decide what your options are and how you can set up an apprenticeship with us.

Here's how it works:

- 1 Assess your business needs.
- 2 Contact our Business Development team (details below).
- 3 Become an Authorised Training Employer.
- 4 Select a tuition provider.
- 5 Recruit an apprentice OR transfer existing employees onto an apprenticeship.

Our team will help you every step of the way and advise you on how to make the most of the funding available to you.

To find out more or to recruit an apprentice, contact us or visit our website.

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**[icaew.com/growyourbusiness](https://www.icaew.com/growyourbusiness)**

## ICAEW APPRENTICESHIPS

For more information on our Level 4 and Level 7 apprenticeships, please visit our website at [icaew.com/growyourbusiness](https://www.icaew.com/growyourbusiness)

There are over 1.8m chartered accountants and students around the world – talented, ethical and committed professionals who use their expertise to ensure we have a successful and sustainable future.

Over 180,000 of these are ICAEW Chartered Accountants and students. We train, develop and support each one of them so that they have the knowledge and values to help build local and global economies that are sustainable, accountable and fair.

We've been at the heart of the accountancy profession since we were founded in 1880 to ensure trust in business. We share our knowledge and insight with governments, regulators and business leaders worldwide as we believe accountancy is a force for positive economic change across the world.

[www.charteredaccountantsworldwide.com](http://www.charteredaccountantsworldwide.com)  
[www.globalaccountingalliance.com](http://www.globalaccountingalliance.com)

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